

Ashtabula County Educational Service Center

Business Advisory Council

Bylaws

Ashtabula County Educational Service Center (ACESC) Business Advisory Council (BAC)

Section 1. Vision and Mission

A. Vision Statement: All ACESC BAC member district students are career-focused and have the preparation they need to succeed on the job and in life.

B. Mission Statement: The mission of the ACESC BAC is to foster cooperation among our member schools, business and the communities they serve to make our education system more aware of the local labor market, promote work-based experiences within businesses; and help students prepare for successful learning and employment opportunities.

Section 2. Partnering Districts

A. The Ashtabula County Educational Service Center BAC will serve as the BAC for all Ashtabula County school districts.

Section 3. Purpose

A. The Business Advisory Council (BAC) will foster cooperation among schools, businesses and the communities they serve. This work ensures that the work of educators aligns with the needs of businesses. This BAC will assist in making local education system more aware of the local labor market; promote work based experiences within businesses; and give guidance in helping students prepare for successful learning and employment opportunities.

B. The council will annually adopt a plan under which the council addresses how it will make recommendations to the ACESC and the member districts.

C. The council will file with the Ohio Department of Education, a statement, by March 1st of every year, reporting on the progress on the work outlined in the Business Advisory Council plan.

D. Roles of The Business Advisory Council:

- a. Advise local school districts on changes in the economy and job market and the area in which future jobs are most likely to be available;
- b. Advocate for the employment skills most critical to business and industry and the development of curriculum to teach these skills;
- c. Aid and support local school districts by offering suggestions for developing a working relationship among businesses, labor organizations and educators.

Section 4. Member appointment and terms of service

A. Membership will be appointed by the Ashtabula County Educational Service Center Administration.

B. The Ashtabula County Educational Service Center Administration can identify potential business advisory council members, or ask member districts for recommendations, ask local businesses, business organizations, labor unions or other appropriate organizations to recommend members.

C. Membership should represent the Ashtabula County Educational Service Center service area. Members may be from:

- a. Local or regional businesses and industries (this should be the majority of members);
- b. Workforce development or economic development groups or organizations;
- c. Local chambers of commerce;
- d. Local business or industry associations;
- e. Other organizations with unique knowledge of the local economy or business environment, such as higher education institutions; and
- f. School district leadership teams.

Section 5. Appointment of Roles

A. The Council shall annually elect a chairman from the members who shall serve as co-chairman with the ACESC Superintendent or designee.

Section 6. Meeting Protocols

A. The Business Advisory Council will meet at least quarterly. All meetings are open to the public. The Superintendent of member districts will receive copies of agendas, minutes, BAC annual plan of action, and the required Department of Education annual report (March 1st).

Section 7. Public Meeting Notice

A. Meetings of the Business Advisory Council fall under the auspices of the Open Meetings Act (Sunshine Law).

Section 8. Recording Meeting Minutes

A. Meeting minutes will be recorded and kept in the Ashtabula County ESC Administrative Office. The minutes will be distributed to member districts after the council approves them.

Section 9. Reporting

A. The ACESC Board must file, not later than the first day of March of each school year, a statement describing how the ACESC, its participating client districts, and its business advisory council has fulfilled their responsibilities under state law.

Section 10. Review of Bylaws

A. The bylaws may be amended at anytime the council identifies the need.